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# Contract Award – Complex Needs Service for Clients with a Learning Disability

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## 1. Introduction/Background

- 1.1 The current contract supports clients with complex Learning Disability needs. This service is integral to ensuring the Council meets its requirements through the national Transforming Care agenda. Transforming Lives is a government initiative to ensure that people with a learning disability do not remain in hospital and are able to live meaningful lives out in the community. The Council is working with the CCG and other Berkshire authorities to understand the needs of this client group and ensure adequate provision is in place. As a result, WBC is likely to need more of this sort of accommodation rather than less in the future as a clearer picture of future needs emerges.
- 1.2 West Berkshire Council purchases five beds (maximum occupancy) who all have assured tenancy agreements with the Registered Social Landlord (Sovereign Housing.)
- 1.3 The existing contract is nearing expiry (December 2016) and cannot be extended further and a replacement service is required. The service provider, Choice Care Group, the landlord, Sovereign Housing and the current residents and families, have been advised of the Council's intention to undertake a new tender exercise leading to the award of a new contract.
- 1.4 The existing contract with Choice Care Group expires on 4 December 2016. Choice Care group currently have an outstanding rating with Care Quality Commission
- 1.5 Contracts & Commissioning have completed market research via an early supplier involvement exercise with potential providers in order to inform the updated specification. There are five learning disability clients resident at Blagden Close and they, along with family members, were approached in May 2016 via a face to face consultation exercise in order for commissioners to get a better understanding of the strengths and weaknesses of the current service. The comments received have been used within the updated specification document.

## 2. Supporting Information

### 2.1 Nature of Services

- (1) The service provides 24/7 domiciliary care and support including two waking night staff for adults who have autism/complex needs and present challenging behaviours.
- (2) Bidders will be invited to supply a price per hour fixed for the duration of the contract.

- (3) The Contract hours are flexible and can go up or down dependent upon the needs of the clients. The number of required hours per week will be reviewed annually by Care Managers during the lifetime of the contract

## **2.2 Performance monitoring and outcomes**

- (1) The new service will be an outcome based contract and monitored by the Contracts and Commissioning Team. A copy of the required outcomes is attached below
- (2) The new service will also be monitored for quality assurance by the West Berkshire Council Care Quality Team.
- (3) The new service will also be independently monitored by the Care Quality Commission (CQC)

## **2.3 Value for money (including bench marking and comparators)**

- (1) This tender exercise has recognised a 2.5% annual saving on the existing contract price
- (2) Procurement Programme Board have agreed the contract award
- (3) TUPE may be applicable to any new contract
- (4) A consultation exercise has been completed with residents/families. A market research exercise has been completed with potential providers

## **3. Options for Consideration**

- 3.1 Do nothing – this is not an option due to complex nature of client group and increased pressure to ensure that services in the community are available for this complex needs group in light of the transforming care agenda
- 3.2 Bring service in house. However the Council does not currently have the skill set to deliver a complex needs service for clients with a learning disability

## **4. Conclusion**

- 4.1 Operations Board notes the intention to award the framework contract for the complex needs learning disability service and the resulting saving which results in a 2.5% annual saving on the current contract price

## **5. Consultation and Engagement**

Shiraz Sheikh – Principal Solicitor  
Mike Sullivan – Contracts and Performance Officer  
Tandra Forster – Head of WBC Adult Social Care  
Roz Haines - Business Manager Adult Social Care  
Procurement Programme Board  
Blagden House residents and families

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**Subject to Call-In:**

Yes: ☐ No: ☒

The item is due to be referred to Council for final approval	<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council	<input checked="" type="checkbox"/>
Delays in implementation could compromise the Council's position	<input checked="" type="checkbox"/>
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months	<input type="checkbox"/>
Item is Urgent Key Decision	<input type="checkbox"/>
Report is to note only	<input checked="" type="checkbox"/>

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**Strategic Aims and PrioritiesSupported:**

The proposals will help achieve the following Council Strategy aim:

☒ **P&S – Protect and support those who need it**

The proposals contained in this report will help to achieve the following Council Strategy priority:

☒ **P&S1 – Good at safeguarding children and vulnerable adults**

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**Officer details:**

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## Appendix B

### Equality Impact Assessment – Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity.

Please complete the following questions to determine whether a Stage 2, Equality Impact Assessment is required.

<b>Name of policy, strategy or function:</b>	Contract award complex needs service for people with a learning disability
<b>Version and release date of item (if applicable):</b>	1.0
<b>Owner of item being assessed:</b>	Karen Felgate
<b>Name of assessor:</b>	Karen Felgate
<b>Date of assessment:</b>	22/8/16

Is this a:		Is this:	
Policy	No	New or proposed	No
Strategy	No	Already exists and is being reviewed	Yes
Function	No	Is changing	No
Service	Yes		

1. What are the main aims, objectives and intended outcomes of the policy, strategy function or service and who is likely to benefit from it?	
<b>Aims:</b>	Provide a complex needs service for people with a learning disability
<b>Objectives:</b>	Supported housing for people with a complex learning disability
<b>Outcomes:</b>	Contract award
<b>Benefits:</b>	Provision of a bespoke service

<p><b>2. Note which groups may be affected by the policy, strategy, function or service. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.</b></p> <p>(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)</p>
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Group Affected	What might be the effect?	Information to support this
Age	N/A	
Disability	Remaining in hospital longer – bed blocking. Stress for families dealing with relatives whilst suitable care is sought	Ongoing review of needs information from service area. This will be sourced from data collated through the Transforming Lives project with other Berkshire authorities
Gender reassignment	N/A	
Marriage and civil partnership	N/A	
Pregnancy and maternity	N/A	
Race	N/A	
Religion or belief	N/A	
Sex and sexual orientation	N/A	
<b>Further Comments relating to the item:</b>		
Service will have a positive impact upon the lives of people with a learning disability equipping them with the ability to live more successfully in the community rather than in a hospital setting.		

<b>3. Result</b>	
<b>Are there any aspects of the policy, strategy, function or service, including how it is delivered or accessed, that could contribute to inequality?</b>	<b>No</b>
<b>Please provide an explanation for your answer:</b>	
<b>Will the policy, strategy, function or service have an adverse impact upon the lives of people, including employees and service users?</b>	<b>No</b>
<b>Please provide an explanation for your answer: This service will deliver a complex needs service for people with a learning disability. There is a requirement to ensure there is a range of provision for this complex needs group within the community in light of the governments Transforming Care agenda. Transforming Care programme aims to reduce long stays in hospital for this client group and ensure they have a rich and fulfilling life in the community. WBC is working with CCG and other Berkshire West Authorities' to promote and</b>	

achieve this agenda.

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage 2 Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the Equality Impact Assessment guidance and Stage Two template.

<b>4. Identify next steps as appropriate:</b>	
<b>Stage Two required</b>	No
<b>Owner of Stage Two assessment:</b>	
<b>Timescale for Stage Two assessment:</b>	
<b>Stage Two not required:</b>	

Name: Karen Felgate

Date: 22/8/16

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Please now forward this completed form to Rachel Craggs, the Principal Policy Officer (Equality and Diversity) for publication on the WBC website.